



An OPEN CALL for arts organisations
to organise small gatherings



A JOINT INITIATIVE BY



CAMBODIAN
LIVING ARTS

Frequently Asked Questions (FAQs)

Eligibility

Who is eligible to apply?

Arts organisations that are based and operating in any ASEM partner country. Please refer to the list of ASEM partners countries below.

Each application should have at least 6 and a maximum of 8 participants.

All participants must also be nationals of ASEM partner countries.

The ASEM partner countries are:

ASIA

Australia	Indonesia	Mongolia	Singapore
Bangladesh	Japan	Myanmar	Thailand
Brunei Darussalam	Kazakhstan	New Zealand	Viet Nam
Cambodia	Korea	Pakistan	
China	Lao PDR	Philippines	
India	Malaysia	Russian Federation ¹	

EUROPE

Austria	Finland	Lithuania	Slovakia
Belgium	France	Luxembourg	Slovenia
Bulgaria	Germany	Malta	Spain
Croatia	Greece	Netherlands	Sweden
Cyprus	Hungary	Norway	Switzerland
Czech Republic	Ireland	Poland	United Kingdom
Denmark	Italy	Portugal	
Estonia	Latvia	Romania	

¹ Note: Russian Federation is considered as a country in Asia in the ASEM context

Culture Over Coffee

Let's talk culture over a cup!

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Can individuals apply?

No, only organisations may apply.

An organisation may submit a proposal to organise a small gathering of 6-8 participants. If you are an individual who wish to participate in an event, you may get in touch with your local arts organisation to submit a proposal.

Is there a minimum age for participants?

Yes, participants must be **at least 18 years old** at the time of application.

There is no maximum age limit. Arts and cultural practitioners who are in the early or veteran stages of their professional careers are welcome to participate in the gatherings.

Are there specific types of and requirement for organisations to be eligible?

We welcome applications from organisations working in any field of the arts (such as visual arts, performing arts, film, heritage etc.).

Organisations should at least have a website or social media page.

Are United Kingdom (UK) organisations and nationals eligible to apply and participate after the UK's departure from the European Union (EU)?

Yes. The UK's departure from the EU does not affect the eligibility of UK organisations and nationals to apply to any ASEF project. The UK remains an ASEM partner country and the full list of ASEM partners can be found [here](#).



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Supported events

Do all activities have to be virtual? No, gatherings may be virtual, physical/on-site, or hybrid (virtual and on-site). On-site activities must be subject to local safe distancing measures.

The content and format of your gathering is up to you, so that it fits your context.

What types of outputs should the events or gatherings produce? The content and format of your gathering is up to you, so that it fits your context. You will need to outline your vision in the proposal template provided.

Selected organisations are required to submit a post-event narrative report as well as documentation from the event (programme, presentations, photos, videos and links) **within 2 weeks** of the events taking place.

Format of output: All outputs must be available and submitted in digital format – videos, Word doc or PDF, published in websites or digital platforms.

Is it possible to change the proposed event after selection? Should there be any changes to your original proposal, including dates, themes, and participants, please communicate them in writing to grants@cambodianlivingarts.org as soon as possible.



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Grant Coverage

What does the Cambodian Living Arts and ASEF Mobility First! grant cover? The grant is intended to cover for the organisation's resources, time and expenses (if any) spent in organising the gathering.

Is the grant amount fixed? The grant amount is fixed at **USD 500 per organisation**, regardless of the number of participants.

The minimum number of participants is 6 while the maximum is 8.

Can I apply for additional funding for my event to cover for extra production and materials? The grant is fixed at **USD 500 per organisation**. We are unable to provide additional funding for extra production costs.
We strongly encourage organisations to propose small gatherings that are feasible with the grant amount.

Application Process

What is the eligible activity period for the open call? Proposals will be received and reviewed on **rolling basis** from **8 June to 8 October 2021** for events to be held from **28 June to 30 October**. We will review proposals as soon as they are received. If, however we receive a lot of proposals early and it looks like our funding support will be committed before 8 October, we would communicate this news. Therefore, we encourage organisations to submit proposals early.

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Is it possible to apply for multiple events?

No. Each successful applicant will receive the grant only once and for one event.

Can I apply if I am also seeking grants and funding from other organisations for the same event I am applying for?

Yes, you may still apply to the joint open call by Cambodian Living Arts and ASEF Mobility First! Culture Over Coffee. In your application, please indicate other sources of funding from other grants, if applicable.

This information is however only used for statistical purposes and does not have any impact on the evaluation of your application.

Assessment Process

How is a proposal assessed?

Proposals will be assessed based on:

- Content of the applicants' purpose, objectives and desired outcomes of the gatherings
- Relevance of the proposed gathering to the local arts community and context

What happens after submitting my application?

After receiving your application, Cambodian Living Arts and ASEF will review your proposal thoroughly.

Successful applicants will be notified via email with an **official letter of offer**. If they accept the offer, they will be issued an agreement or **Terms of Reference (ToR)**.

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When will I know the result about my application?

Selected applicants can expect to hear about their application within 2 weeks of submission

Questions?

Drop us an email at mobilityfirst@asef.org